

Monthly Newsletter Calendar

Month:

- + This is the calendar you'll look at least once a week, to see what you have planned for your coming week.
- + Mark the days that you will write, load, and send out your newsletter, along with the idea for that newsletter.
- + If you have a subject line picked out, write that down, too.
- + If you have a team member who helps you with this, mark who needs what by when.

| MON | TUES | WED | THUR | FRI | IDEAS |
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